

Additional Guild Responsibilities

As a Cast or Artistic Team member, you will be accountable for the responsibilities of your particular position (Cast—that means attending all rehearsals for which you are called; A-Team—that includes purchasing materials you need to do your job). **Please be aware that you will also be accountable for the following community responsibilities:**

- Attending BOTH the load-in and load-out of your production during tech week, and EITHER the load-in OR load-out of the Guild's other production (if you count as an A-Team member for both productions, you must attend ALL loads-in and loads-out)
- Selling show program ads to local businesses
- Attending Publicity Day and putting up posters around campus and town
- Tabling to promote your production in the Campus Center for approximately 1-2 hours during tech week
- Working in Scene Shop for approximately 3-5 hours to help construct the set
- Being present for ALL tech week rehearsals for your production (usually 5pm-11pm; some A-Team positions may leave early with their Producer's permission)
- Attending General Body Meetings which occur every other week

A-Team specific:

- Attending weekly A-Team meetings and sharing updates about your position with the group
- Attending any additional Design Meetings called for your position by the Producer
- Attending rehearsal at least once a week

As a volunteer-based, entirely student-run group, we rely on dedicated community members to function. It is crucial that every member play their part and bear their share of responsibilities.

To ensure the accountability of our members, we require all Cast and Artistic Team members to sign a contract at the beginning of the process agreeing to the aforementioned

responsibilities. If you have questions, comments, or concerns about Guild responsibilities or the contract, please contact us (umtheatreguild@gmail.com).